



CITY OF TROY BOARD OF PARK COMMISSIONERS
MEETING AGENDA

Tuesday, October 10, 2023
4:00 p.m. – Council Chambers

Call to Order: President – Mr. Emerick

- I. Roll Call:
 - Mr. Emerick
 - Mrs. Westfall
 - Mr. Harrelson
- II. Approve Minutes: September 12, 2023 Board of Park Commissioners Meeting Minutes
- III. Reports:
 - Jeremy Drake, Park Superintendent (Report Attached)
 - Ken Siler, Recreation Director (Report Attached)
 - Kyler Booher, Director of Golf (Report Attached)
 - Mr. Emerick, Planning Commission Report
- IV. New Business:
 - a. Discussion of proposed shoulder season green fees and cart pricing at Miami Shores Golf Course
 - b. Recommend to Planning Commission to accept private open space (maintained by HOA) for the proposed Somerset Reserve Subdivision
 - c. Discussion regarding draft policy for sponsorships
- V. Other:
 - a. Note receipt of a check from the William H. Maier Successor Trust in the amount of \$1,369.17.
- VI. Adjourn:

CITY OF TROY BOARD OF PARK COMMISSIONERS
MINUTES – September 12, 2023, 4:00 PM
Council Chambers

The meeting was called to order by Mr. Emerick, President.

Members of the Board Present:	Mr. Jordan Emerick, President Mr. Will Harrelson, Vice-President Mrs. Susan Westfall, Secretary
Others Attending:	Jeremy Drake, Park Superintendent Ken Siler, Recreation Director Kyler Booher, Director of Golf Robin Oda, Mayor Patrick Titterington, Director of Public Service and Safety City Staff Citizens

The minutes of the August 8, 2023 Board of Park Commissioners meeting were approved by unanimous vote, following a motion from Mrs. Westfall, seconded by Mr. Harrelson.

REPORTS:

- Park Superintendent, Jeremy Drake, submitted a report (copy attached to original minutes).
- Recreation Director, Ken Siler, submitted a report (copy attached to original minutes).
- Director of Golf, Kyler Booher, submitted a report (copy attached to original minutes). Mr. Booher advised that the Maintenance Building had been completed and is being used.

OLD BUSINESS:

- **Discussion of request to purchase parkland** – A motion was made by Mr. Emerick, seconded by Mrs. Westfall that the board will not be requesting Council to declare any park property as surplus at this time. Motion passed by unanimous vote
The Board asked that a letter be sent to advising them of the motion of the board.

NEW BUSINESS:

- **Discussion of an event request at the Joe Reardon Skatepark on September 23** – Mr. Matt Williams is requesting to host a Troy City Skatepark Unite Fundraiser at the Joe Reardon Skate Park on Saturday, September 23 from 1:00 p.m. to 4:00 p.m. Mr. Drake stated the Certificate of Insurance has been received and he has been working with Mr. Williams to make sure they have the Facility Use Agreement completed. Mr. Drake noted Park Department Staff will provide extra trash cans and bleachers at the park for the event. Mr. Emerick confirmed that Mr. Williams has been a part of the Troy City Skatepark Unite group for a while and Mr. Williams is looking to continue improving the park conditions in the future with the proceeds raised from the fundraiser.
A motion was made by Mr. Emerick, seconded by Mrs. Westfall, to approve the usage of the Joe Reardon Skatepark on Saturday, September 23 pending the completion and approval of the Facility Use Agreement. Motion passed by unanimous vote
- **Discussion of the new football scoreboard placed at the Duke Park Football Field** – Adam Boyd, 2620 Meadowpoint Drive, Troy, representing the Troy Junior Football Board, stated the new scoreboard was approved by the Troy Foundation for a grant to help fund a new scoreboard to be placed at the Duke Park Football Field. Mr. Boyd stated he was notified that there may be an issue with the sponsorships that are attached to the new scoreboard. Mr. Emerick confirmed with Mr. Boyd that prior to new items being placed in a city park, the items need to be approved by the Board of Park Commissioners. Mr. Boyd stated the Troy Junior Football Board wasn't aware they needed approval to place the new scoreboard prior to doing so and he noted the old scoreboard had sponsorships on it. Mr. Emerick questioned next steps due to a non-city representative signing an agreement for the scoreboard with advertisement and Mrs. Knight stated at this point there is no authority for the sign to be placed or the advertising to be visible in the city park. Mr. Titterington stated that the Director of Law is concerned due to scoreboard with advertisement was placed on public property without the

proper permissions and the value of the revenue's that were received by Troy Junior Football. Mrs. Knight stated that the Director of Law stated the City can only allow the scoreboard with advertising if the City approved the bid process similar as to what has been used in the past. The scoreboard that is currently placed at Duke Park has not gone through the bid process organized by the City.

Mr. Emerick confirmed at this time there is no action to be taken by the Board of Park Commissioners. Mrs. Knight stated there are several questions that need to be answered by the Director of Law before moving forward.

Mr. Boyd stated the scoreboard was purchased by Troy Junior Football and grant funds from The Troy Foundation. If the issue is the sponsorship's, he can look into ending the agreement and the sponsorships be removed from the scoreboard.

Mr. Titterington noted that once an item is installed on park property, it is now property of the City. A motion was made by Mr. Harrelson, seconded by Mrs. Westfall to table the approval of the new scoreboard with sponsorships at the Duke Park Football Field. Motion passes by unanimous vote

- **Review request to install a storage shed by the Duke Park Concession Stand Building** – Mr. Boyd stated that Troy Junior Football is out of storage area for their supplies during the season at the field and they would like to purchase a storage shed to be placed by the concession stand building to help store equipment during the season. Mr. Emerick stated that when something is placed on City property, it becomes City property. Mr. Emerick noted he would like Mr. Drake be involved with the placement of the shed. Mr. Drake questioned what type of base they are wanting the shed to be placed on and if any permits are needed for the shed to be placed. Mr. Boyd stated the shed will be placed on gravel on the south side of the concession stand.

A motion was made by Mr. Emerick, seconded by Mr. Harrelson, to approve the request to install a storage shed by the Duke Park Concession Stand pending the placement and coordination approval by Park Superintendent, Mr. Drake. Motion passes by unanimous vote

- Mr. Boyd stated due to the growth of the youth football program, more people are attending the games at Duke Park. Right now, there is only one port-a-let close to the field and the shelter with restrooms is a half mile away from the football field. Mr. Boyd is requesting more restrooms be placed closer to the field. Mr. Drake stated we transitioned to a new port-a-let company the past two years and within the next month, another port-a-let will be placed close to the field.

Mr. Boyd highlighted the growth of youth football in Troy has caused the football organization to be tight on practice facilities. He is wanting the City to look for opportunities to add another football field for teams to practice on. Mr. Drake stated he is aware of the shortage of football fields and is doing the best he can with the green space that is currently available.

- Presentation on The Onion Bag Project – Mr. Drake stated the presenter is unable to attend this meeting and is hoping to attend the October Board of Park Commissioners.

A motion was made by Mr. Harrelson, seconded by Mr. Emerick, to table The Onion Bag Project Presentation. Motion passes by unanimous vote

- **Review information regarding Addison Landing Subdivision and provide a recommendation to the Troy Planning Commission that the parkland within the subdivision be private open space and not public parkland** – Mr. Austin Eidemiller, Development Department, stated the applicant is requesting the Addison Landing Subdivision, located off Dorset Road and Lytle Road. The proposed plan includes 208 buildable lots with 8.902 acres (15.95%) of open space. The applicant is requesting to dedicate 1.732 acres as public parkland at the southwest corner of the development instead of private open space or fees in lieu of. Staff is recommending the acceptance of private open space to be maintained by the HOA instead of public parkland due to the following:

- Westbrook Park is less than one mile away from the proposed development
- The Comprehensive Plan states that Troy has nearly five times the recommended park acreage
- The Park Department Staff cannot maintain more inventory of parkland

Mr. Emerick noted that Waterbury Park is also close by that provides passive green space. Mr. Emerick confirmed that they are not wanting fees in lieu of and wanting to designate an open space that HOA will maintain. Mr. Eidemiller confirmed that the Subdivision Regulations do permit the open space that the HOA will maintain. Mr. Harrelson questioned what year the Comprehensive Plan this

is recommended. Mr. Davis stated this is in the 2010 Comprehensive Plan. Mr. Harrelson questioned if the five times the recommended acres is still acceptable and Mr. Davis stated that it is. Mr. Emerick noted the land is elevated in the drawings and Mr. Eidemiller stated it is to protect the land from future development. Mrs. Westfall confirmed that the land will be open space unless the HOA wants to changed the purpose. Mr. Harrelson questioned if Lytle Road is going to be rerouted and Mr. Eidemiller stated there are future road improvements in the planning stages. Mr. Harrelson noted that an updated Comprehensive Plan is needed in the future due to subdivisions continuing to develop within the city.

A motion was made by Mrs. Westfall, seconded by Mr. Harrelson, requesting the Board of Park Commissioners recommend to the Planning Commission a negative recommendation to accept public parkland instead of private open space maintained by the HOA for the proposed Addison Landing Subdivision.

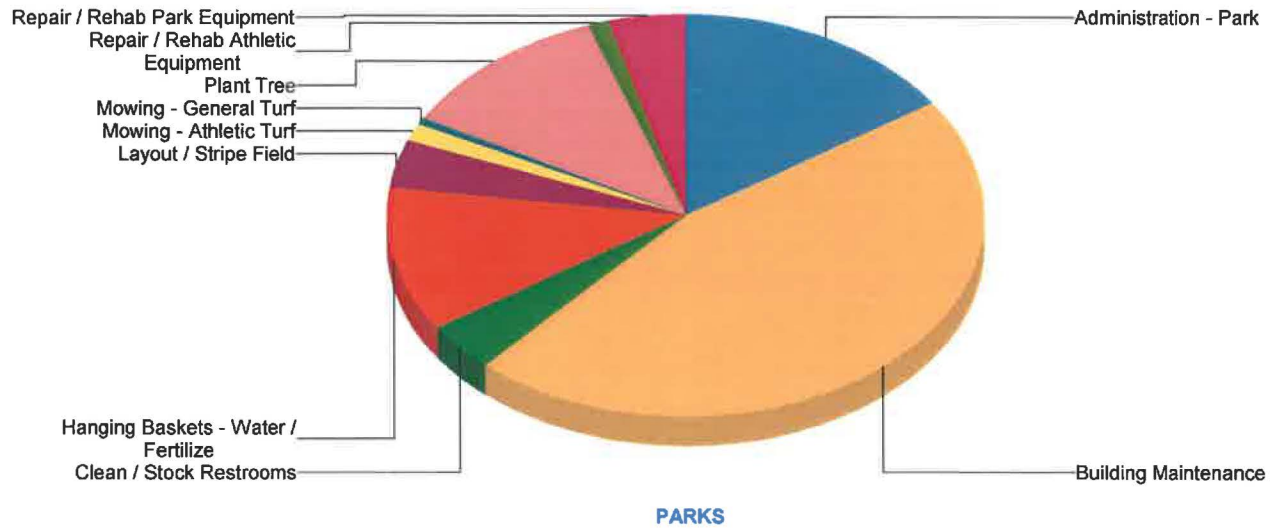
OTHER:

Mr. Hinkleman stated the Miami County Pickleball Association is wanting the updates to the pickleball courts at Duke Park be considered in the upcoming budget discussions.

There being no further business, upon motion of Mr. Emerick, seconded by Mr. Harrelson, by unanimous voice vote, the Board adjourned at 4:57 p.m.

Respectfully submitted,

Work Order Cost By Category & Work Type



ID	INITIATED DATE	TOTAL COST	ADDRESS	STATUS
PARKS				
Administration - Park				
26570	September 29, 2023	\$2,213.70		CLOSED
Arborist training September 18-21				
\$2,213.70				1
Building Maintenance				
26505	September 27, 2023	\$54.50		CLOSED
Menke men's restroom, repair toilet				
26506	September 27, 2023	\$2,113.76		CLOSED
install metal roof Community Park shelter 4				
26508	September 27, 2023	\$2,113.76		CLOSED
install metal roofing Community Park shelter 15				

<u>ID</u>	<u>INITIATED DATE</u>	<u>TOTAL COST</u>	<u>ADDRESS</u>	<u>STATUS</u>
26477	September 27, 2023	\$2,113.76		CLOSED
Install metal roof on Community Park shelter 7				
26482	September 27, 2023	\$96.72		CLOSED
Repair support post on Community Park shelter 2				
26501	September 27, 2023	\$62.50		CLOSED
Replace outlet receptacle cover Duke shelter 4				
\$6,555.00				6
Clean / Stock Restrooms				
26169	September 08, 2023	\$96.27		CLOSED
26172	September 08, 2023	\$68.97	All Park restrooms	CLOSED
26175	September 08, 2023	\$68.97	PROUTY PLAZA TROY, OH, 45373	CLOSED
26173	September 08, 2023	\$68.97		CLOSED
26170	September 08, 2023	\$135.63		CLOSED
26171	September 08, 2023	\$68.97		CLOSED
26174	September 08, 2023	\$68.97	PROUTY PLAZA TROY, OH, 45373	CLOSED
\$576.75				7
Hanging Baskets - Water / Fertilize				

<u>ID</u>	<u>INITIATED DATE</u>	<u>TOTAL COST</u>	<u>ADDRESS</u>	<u>STATUS</u>
26503	September 27, 2023	\$1,055.25		CLOSED
26476	September 27, 2023	\$589.17		CLOSED
\$1,644.42				2
Layout / Stripe Field				
26502	September 27, 2023	\$575.49		CLOSED
Layout Duke football field, paint football and soccer fields				
\$575.49				1
Mowing - Athletic Turf				
26071	September 05, 2023	\$188.88	Various	CLOSED
-Archer Park; South Soccer, North Soccer, T-Ball -Duke Park; South Soccer, North Soccer				
\$188.88				1
Mowing - General Turf				
26074	September 05, 2023	\$94.44	Various	CLOSED
-Robinson Reserve Path -Adams St Section				
\$94.44				1
Plant Tree				
26571	September 29, 2023	\$1,632.48		CLOSED
Water 90 trees various locations				
\$1,632.48				1
Repair / Rehab Athletic Equipment				
26483	September 27, 2023	\$190.42		CLOSED
Replace 18 basketball nets various parks				
\$190.42				1
Repair / Rehab Park Equipment				
26504	September 27, 2023	\$54.50		CLOSED
Boyer Park, replace bolts in picnic table				

<u>ID</u>	<u>INITIATED DATE</u>	<u>TOTAL COST</u>	<u>ADDRESS</u>	<u>STATUS</u>
26478	September 27, 2023	\$76.72		CLOSED
Reset Duke shelter 5 grill				
26479	September 27, 2023	\$443.44		CLOSED
Install new grill Community Park shelter 2				
		\$574.66		3
24		\$14,246.24		
Grand Total:		\$14,246.24		24

CITY OF PARK BOARD MEETING

October 3, 2023

Council Chambers
4:00 p.m.

ITEMS TO BE DISCUSSED BY THE RECREATION DEPARTMENT AT THE PARK BOARD MEETING:

1. The Recreation Department's fall soccer season is ongoing and should be completed the weekend of October 21st and 22nd followed up by year-end tournaments.
2. Youth Hockey began September 11th. There are currently 139 kids registered to participate this season including the Initiation Program. Numbers are down by 12 vs. last season at this time. Teams have been assigned divisions and are currently scheduling games.
3. Upcoming Hobart Arena Events:
 - a. Alice Cooper – October 10, 2023.
 - c. Gem City Feis & Lindsey Marie Memorial Feis – October 14 & 15, 2023
 - d. LaughFest – November 4, 2023.
 - e. Silver Sticks Hockey Tournament – December 1-3, 2023.
 - f. American Girl Live – December 8, 2023.

To: Board of Park Commissioners

From: Kyler Booher, Director of Golf

Subject: 2023 September Report

Date: Tuesday, October 3rd, 2023

- The golf course and driving range are operating normally sunrise to sunset. Our league play has wrapped up for the season.
- Maintenance staff has been performing routine golf course and driving range maintenance
 - o The golf course remains in good condition
- Aerification of the greens took place on Monday, September 11th
 - o Maintenance staff did a good job again this year
 - o The greens are completely healed at this point thanks to good ongoing weather
- The Shoreline restaurant is operating normally
 - o Operating hours were reduced starting in mid-September
 - o The hours will be reduced again at the beginning of October
- Weather in September was very good
- We hosted the Troy Area Chamber of Commerce Golf Outing on September 22nd
 - o The event went well
- The second simulator is in the process of being purchased. It should be here by the end of October.
- Please see attached for proposed shoulder season green fee and cart fee pricing effective as of October 16th.
 - o Please note we are planning to move to three rate seasons now that we are year-round instead of two rate seasons.

Please find attached the MTD/YTD Expense Report, HowGoesItReports and Seasonal Employee Hours.

MTD/YTD Current Expense Report by Fund for Year 2023 Month 09 - City of Troy

Account	Description	Rev App	MTD Exp	YTD Exp	Unexp	Enc	Unenc	% Used	% Rem
713.445.5101	FT/PT EMPLOYEES W/ PERS	328,086.00	0.00	246,842.81	81,243.19	0.00	81,243.19	75.24%	24.76%
713.445.5102	OVERTIME W/ PERS	1,000.00	0.00	7,135.85	(6,135.85)	0.00	(6,135.85)	713.59%	(613.59%)
713.445.5143	TERMINATION PAY-SICK LEAVE	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%
713.445.5144	TERMINATION PAY-VACATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%
713.445.5149	OTHER PERSONNEL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%
713.445.5151	CITY SHARE-PERS PENSIONS	46,075.00	0.00	38,716.32	7,358.68	0.00	7,358.68	84.03%	15.97%
713.445.5161	LIFE INSURANCE	390.00	31.80	249.10	140.90	0.00	140.90	63.87%	36.13%
713.445.5162	HEALTH INSURANCE	98,950.00	220.65	62,944.47	36,005.53	0.00	36,005.53	63.61%	36.39%
713.445.5163	CITY'S CONTRIBUTION HSA	11,100.00	0.00	0.00	11,100.00	0.00	11,100.00	0.00%	100.00%
713.445.5164	WORKERS' COMPENSATION	9,880.00	0.00	6,363.02	3,516.98	0.00	3,516.98	64.40%	35.60%
713.445.5165	UNEMPLOYMENT COMPENSATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%
713.445.5166	MEDICARE	4,775.00	0.00	3,550.97	1,224.03	0.00	1,224.03	74.37%	25.63%
713.445.5201	OFFICE MATERIAL & SUPPLIES	1,000.00	59.79	1,517.44	(517.44)	0.00	(517.44)	151.74%	(51.74%)
713.445.5202	REPRODUCTION/PRINTING/PHO TO	2,000.00	36.38	1,947.43	52.57	0.00	52.57	97.37%	2.63%
713.445.5203	MEDICAL SUPPLIES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%
713.445.5205	CHEMICALS	69,600.00	8,232.45	31,832.63	37,767.37	13,399.80	24,367.57	64.99%	35.01%
713.445.5207	COMPUTER SUPPLIES	1,000.00	129.99	539.25	460.75	0.00	460.75	53.93%	46.08%
713.445.5210	FOOD	60,000.00	9,743.04	52,217.92	7,782.08	3,928.84	3,853.24	93.58%	6.42%
713.445.5211	BEVERAGE\SUPPLIES	40,000.00	2,192.28	42,515.88	(2,515.88)	7,777.71	(10,293.59)	125.73%	(25.73%)
713.445.5213	BUILDING MAINTENANCE SUPPLIES	5,000.00	865.50	3,251.29	1,748.71	0.00	1,748.71	65.03%	34.97%
713.445.5231	MACH & EQUIP SUPPLIES & PARTS	18,000.00	2,226.29	22,165.27	(4,165.27)	970.72	(5,135.99)	128.53%	(28.53%)
713.445.5239	OTHER MATERIALS & SUPPLIES	1,500.00	30.27	210.27	1,289.73	0.00	1,289.73	14.02%	85.98%
713.445.5241	UNIFORM ALLOWANCE	2,900.00	0.00	2,493.68	406.32	0.00	406.32	85.99%	14.01%
713.445.5243	SAFETY CLOTHING/EQUIPMENT	2,500.00	442.76	1,986.21	513.79	0.00	513.79	79.45%	20.55%
713.445.5251	LICENSED VEHICLE SUPPLY/PARTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%
713.445.5253	FUEL-DIESEL	9,000.00	893.91	7,153.61	1,846.39	846.39	1,000.00	88.89%	11.11%
713.445.5254	FUEL-GASOLINE	6,500.00	804.23	6,926.42	(426.42)	573.58	(1,000.00)	115.38%	(15.38%)
713.445.5255	NON-LICENSED MACH & EQUIP	1,000.00	0.00	0.00	1,000.00	0.00	1,000.00	0.00%	100.00%
713.445.5269	SUPPLIES FOR RESALE	47,000.00	0.00	54,751.72	(7,751.72)	9,009.23	(16,760.95)	135.66%	(35.66%)
713.445.5301	RENT/LEASE OF GOLF CARTS	8,000.00	0.00	0.00	8,000.00	0.00	8,000.00	0.00%	100.00%
713.445.5302	RENT/LEASE OF EQUIP/MACH	800.00	0.00	0.00	800.00	0.00	800.00	0.00%	100.00%
713.445.5309	RENT/LEASE-OTHER	500.00	0.00	0.00	500.00	0.00	500.00	0.00%	100.00%
713.445.5312	ELECTRICITY	30,000.00	3,269.70	23,784.33	6,215.67	0.00	6,215.67	79.28%	20.72%
713.445.5313	WATER/SEWER	5,000.00	0.00	3,881.89	1,118.11	0.00	1,118.11	77.64%	22.36%
713.445.5315	FUEL OIL-HEATING	7,000.00	0.00	4,699.49	2,300.51	2,458.41	(157.90)	102.26%	(2.26%)

MTD/YTD Current Expense Report by Fund for Year 2023 Month 09 - City of Troy

Account	Description	Rev App	MTD Exp	YTD Exp	Unexp	Enc	Unenc	% Used	% Rem
713.445.5316	TELEPHONE	3,500.00	659.31	5,208.96	(1,708.96)	2,911.81	(4,620.77)	232.02%	(132.02%)
713.445.5321	TRAVEL, LODGING, MEALS	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%
713.445.5322	TRAINING/REGISTRATION FEES	300.00	0.00	88.00	212.00	0.00	212.00	29.33%	70.67%
713.445.5324	MEMBERSHIPS	2,500.00	951.53	3,219.06	(719.06)	0.00	(719.06)	128.76%	(28.76%)
713.445.5331	ARCHITECTS AND ENGINEERS	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%
713.445.5335	EDP CONSULTANTS	1,100.00	129.60	2,476.40	(1,376.40)	0.00	(1,376.40)	225.13%	(125.13%)
713.445.5336	HEALTH SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%
713.445.5338	PERSONAL SERVICE CONTRACTS	119,000.00	6,156.25	54,080.27	64,919.73	5,919.73	59,000.00	50.42%	49.58%
713.445.5339	MISCELLANEOUS SERVICES	74,400.00	11,904.42	67,775.35	6,624.65	9,000.00	(2,375.35)	103.19%	(3.19%)
713.445.5359	INSURANCE POOL	8,000.00	0.00	6,879.16	1,120.84	0.00	1,120.84	85.99%	14.01%
713.445.5361	MAINT. OF FACILITIES	84,200.00	6,434.13	60,283.97	23,916.03	8,780.30	15,135.73	82.02%	17.98%
713.445.5363	MAINT. MACH/EQUIP	26,000.00	648.69	27,109.02	(1,109.02)	778.57	(1,887.59)	107.26%	(7.26%)
713.445.5364	MAINT. LICENSED VEHICLES	5,000.00	450.00	6,578.01	(1,578.01)	0.00	(1,578.01)	131.56%	(31.56%)
713.445.5365	MAINT. NON-LICENSED VEHICLES	15,000.00	4,237.90	19,500.10	(4,500.10)	83.92	(4,584.02)	130.56%	(30.56%)
713.445.5369	MAINTENANCE-OTHER	1,000.00	0.00	124.99	875.01	0.00	875.01	12.50%	87.50%
713.445.5381	POSTAGE	200.00	0.00	78.65	121.35	0.00	121.35	39.33%	60.68%
713.445.5384	MILEAGE REIMBURSEMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%
713.445.5386	ADVERTISING	3,000.00	0.00	109.50	2,890.50	0.00	2,890.50	3.65%	96.35%
713.445.5389	OTHER COMMUNICATION EXPENSE	500.00	0.00	335.28	164.72	0.00	164.72	67.06%	32.94%
713.445.5390	TRANSFER STATION/DISPOSAL FEES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%
713.445.5398	PRINTING EXPENSE	500.00	0.00	0.00	500.00	0.00	500.00	0.00%	100.00%
713.445.5399	OTHER EXPENSE FOR OPERATIONS	4,200.00	0.00	2,827.00	1,373.00	1,308.00	65.00	98.45%	1.55%
713.445.5411	PRINCIPAL PYMT-NOTES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%
713.445.5421	INTEREST PYMT-NOTES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%
713.445.5511	REFUND-CURRENT YR REVENUE	6,000.00	415.00	7,160.00	(1,160.00)	0.00	(1,160.00)	119.33%	(19.33%)
713.445.5524	ACCRUED INTEREST	300.00	0.00	37.89	262.11	0.00	262.11	12.63%	87.37%
713.445.5525	REMITTANCE OF STATE SALES TAX	33,000.00	0.00	23,207.84	9,792.16	9,792.16	0.00	100.00%	0.00%
713.445.5527	PREMIUM ON INVESTMENTS	0.00	0.00	19.77	(19.77)	0.00	(19.77)	0.00%	0.00%
713.445.5542	PETTY CASH ESTAB/INCRSD/DECRSD	1,500.00	0.00	0.00	1,500.00	0.00	1,500.00	0.00%	100.00%
713.445.5602	LAND IMPROVEMENTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%
713.445.5611	BUILDINGS	0.00	0.00	16,240.73	(16,240.73)	0.00	(16,240.73)	0.00%	0.00%
713.445.5631	FURNITURE & FIXTURES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%

MTD/YTD Current Expense Report by Fund for Year 2023 Month 09 - City of Troy

Account	Description	Rev App	MTD Exp	YTD Exp	Unexp	Enc	Unenc	% Used	% Rem
713.445.5632	VEHICLES	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%
713.445.5633	MACHINERY & EQUIPMENT	76,950.00	0.00	27,360.97	49,589.03	14,100.83	35,488.20	53.88%	46.12%
713.445.5636	GOLF CARTS	40,500.00	35,268.00	35,642.04	4,857.96	1,256.40	3,601.56	91.11%	8.89%
713.445.5637	COMPUTER HARDWARE/SOFTWARE	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%
713.445.5639	OTHER EQUIPMENT	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	0.00%
Fund: 713	MIAMI SHORES FUND	1,325,206.00	96,433.87	994,020.23	331,185.77	92,896.40	238,289.37	82.02%	17.98%
72 Accts		1,325,206.00	96,433.87	994,020.23	331,185.77	92,896.40	238,289.37	82.02%	17.98%

Pro Shop Sept 2023

Miami Shores Golf Course
Z Out Report - All Terminals
for 09/01/2023 - 09/28/2023
Generated
09/29/2023 09:07am

Payments				Sales		
Description	Amount	Tip	Adjusted Total	Description	Item Count	Amount
Cash	24,189.64	0.00	24,189.64		4.00	1.76
Check	3,007.00	0.00	3,007.00	Accessories	92.00	500.10
Credit Card	74,578.34	0.00	74,578.34	Alcohol	103.00	274.51
New Gift Cards Issued	-1,110.20	0.00	-1,110.20	Beverage	161.00	364.23
Gift Card	912.50	0.00	912.50	Caps	11.00	264.48
Raincheck	245.91	0.00	245.91	Food	392.00	376.74
		0.00	0.00	Gloves	28.00	393.44
		0.00		Golf Bags	2.00	276.17
		0.00		Golf Balls	286.00	3,180.17
		0.00		Golf Instruction	8.00	465.00
		0.00		Shirts	4.00	166.35
		0.00		Carts	3,609.00	31,760.17
		0.00		Driving Range	44.00	278.00
		0.00		Footwear	1.00	98.13
		0.00		Gloves	6.00	78.48
		0.00		Golf Clubs	9.00	3,028.15
		0.00		Green Fees	4,563.00	56,927.78
		0.00		Grips	28.00	320.27
		0.00		Pull Cart	39.00	131.65
		0.00		Rental Clubs	5.00	79.44
		0.00		Service Fees	42.00	3.00
		0.00		Shoes	1.00	129.91
Revenue/Non-Revenue				Taxes/Partial Returns		
Description	Totals		Adjusted Totals	Description		Amount
Revenue Payments Total	101,774.98		101,774.98	7.000 %		2,725.26
Non Revenue Payments Total	48.21		48.21			
Total			101,823.19	Total		2,725.26
Difference			0.00			
Drawer Count			101,823.19	Sales		99,097.93
+ Cash Short			0.00	+ Cash Over		0.00
+ Checks Short			0.00	+ Checks Over		0.00
				+ Taxes/Partial Returns		2,725.26
Total			101,823.19	Total		101,823.19

Pro Shop Sep 2022

Miami Shores Golf Course
Z Out Report - All Terminals
for 09/01/2022 - 09/28/2022
Generated
09/29/2023 09:08am

Payments				Sales		
Description	Amount	Tip	Adjusted Total	Description	Item Count	Amount
Cash	25,074.74	0.00	25,074.74		26.00	12.14
Check	1,852.00	0.00	1,852.00	Accessories	73.00	287.66
Credit Card	64,908.44	0.00	64,908.44	Alcohol	133.00	311.10
New Gift Cards Issued	-205.00	0.00	-205.00	Beverage	175.00	372.43
Gift Card	1,002.65	0.00	1,002.65	Caps	12.00	269.62
Raincheck	-4.18	0.00	-4.18	Food	30.00	484.74
		0.00	0.00	Gloves	13.00	195.52
		0.00		Golf Bags	3.00	362.81
		0.00		Golf Balls	207.00	2,548.33
		0.00		Golf Instruction	3.00	165.00
		0.00		Shirts	1.00	70.09
		0.00		Accounting	1.00	40.00
		0.00		Carts	3,402.00	27,492.58
		0.00		Driving Range	52.00	376.50
		0.00		Fees	5.00	25.00
		0.00		Gloves	28.00	360.10
		0.00		Golf Bags	1.00	150.84
		0.00		Golf Clubs	2.00	299.07
		0.00		Green Fees	4,491.00	55,183.00
		0.00		Grips	29.00	268.50
		0.00		Handicap	1.00	35.00
		0.00		Hard Goods	1.00	327.10
		0.00		Pull Cart	22.00	65.34
		0.00		Rental Clubs	6.00	98.13
		0.00		Sales Miscellaneous	3.00	404.82
		0.00		Service Fees	12.00	12.00
		0.00		Shoes	0.00	0.00
Revenue/Non-Revenue				Taxes/Partial Returns		
Description	Totals		Adjusted Totals	Description		Amount
Revenue Payments Total	91,835.18		91,835.18	7.000 %		2,411.23
Non Revenue Payments Total	793.47		793.47			
Total			92,628.65	Total		2,411.23
Difference			0.00			
Drawer Count			92,628.65	Sales		90,217.42
+ Cash Short			0.00	+ Cash Over		0.00
+ Checks Short			0.00	+ Checks Over		0.00
				+ Taxes/Partial Returns		2,411.23
Total			92,628.65	Total		92,628.65

Date is from 2023/09/01 until 2023/09/29

Shoreline Sept 2023

Totals Report - Payment Types

Payment Type	Gross Payments	Refunded	Declined	Voided	Total Payments	Tip	
Cash	\$10,541.57		\$0.00	\$0.00	\$0.00	\$10,541.57	\$0.00
Credit Card	\$9,555.08		\$12.50	\$0.00	\$11.50	\$10,818.25	\$1,263.17
Tan No Card	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Totals	\$20,096.65		\$12.50	\$0.00	\$11.50	\$21,359.82	\$1,263.17

Totals Report - Credit Card Types

Card Type	Gross Payments	Refunded	Total Payments	Total Tip Amount
Visa	\$6,205.84	\$9.75	\$6,998.35	\$792.51
Master	\$2,567.74	\$0.00	\$2,925.85	\$358.11
Amex	\$449.50	\$0.00	\$519.58	\$70.08
Discover	\$332.00	\$2.75	\$374.47	\$42.47
Totals	\$9,555.08	\$12.50	\$10,818.25	\$1,263.17

Totals Report - Location Sales

Location	# of Order	Avg Order	Gross Sales	Surcharges	Discounts	Gratuities	Total Tax (Surcharge)	Taxes	Open Sales	Net Sales	Credit Tips	Stored Value Tips	Total Tip Amount	Total Denation Amount	Total Sales
Shoreline 1	2,467	\$8.66	\$19,251.87	\$0.00	-\$414.35	\$0.00	\$0.00	\$1,259.13	\$0.00	\$18,837.52	\$1,263.17	\$0.00	\$1,263.17	\$0.00	\$21,359.82
Totals	2,467	\$8.66	\$19,251.87	\$0.00	-\$414.35	\$0.00	\$0.00	\$1,259.13	\$0.00	\$18,837.52	\$1,263.17	\$0.00	\$1,263.17	\$0.00	\$21,359.82

Dates from 2022/09/01 until 2022/09/29

Shoreline Sept 2022

Totals Report - Payment Types

Payment Type	Gross Payments	Refunded	Declined	Voided	Total Payments	Tip	
Cash	\$10,549.88		\$36.00	\$0.00	\$0.00	\$10,549.88	\$0.00
Credit Card	\$7,427.01		\$3.00	\$0.00	\$0.00	\$8,446.86	\$1,019.85
Tab No Card	\$0.00		\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Totals	\$17,976.89		\$39.00	\$0.00	\$0.00	\$18,996.74	\$1,019.85

Totals Report - Credit Card Types

Card Type	Gross Payments	Refunded	Total Payments	Total Tip Amount
Visa		\$4,509.52	\$3.00	\$5,125.72
Master		\$2,319.25	\$0.00	\$2,637.30
Amex		\$367.00	\$0.00	\$425.52
Discover		\$231.24	\$0.00	\$258.22
Totals		\$7,427.01	\$3.00	\$8,446.86

Totals Report - Location Sales

Location	# of Order	Avg Order	Gross Sales	Surcharges	Discounts	Gratuities	Total Tax (Surcharge)	Taxes	Open Sales	Net Sales	Credit Tips	Stored Value Tips	Total Tip Amount	Total Donation Amount	Total Sales
Shoreline 1	2,290	\$8.30	\$17,351.31	\$0.00	-\$518.86	\$0.00	\$0.00	\$1,144.44	\$0.00	\$16,832.45	\$1,019.85	\$0.00	\$1,019.85	\$0.00	\$18,996.74
Totals	2,290	\$8.30	\$17,351.31	\$0.00	-\$518.86	\$0.00	\$0.00	\$1,144.44	\$0.00	\$16,832.45	\$1,019.85	\$0.00	\$1,019.85	\$0.00	\$18,996.74

		2023 Seasonal Employee Hours										
		1/6/2023	1/13/2023	1/20/2023	1/27/2023	2/3/2023	2/10/2023	2/17/2023	2/24/2023	3/3/2023	3/10/2023	3/17/2023
Maintenance												
Auzenne, Tony	\$10.70											
Burnside, Kevin	\$11.00	24	24	24	21		24	21	24	24	22	23
Carter, Carl	\$10.10											
Griman, George	\$10.10											
Jackson, David	\$10.10											
Sloan, Jay	\$10.70											27.25
Weaver, Greg	\$10.40											
TOTAL		24	24	24	21		24	21	24	24	22	50.25
Golf Shop												
Cianciolo, Hank	\$10.10										4	
Curtis, Michael	\$10.10											4
Ferrell, Ross	\$10.10	4		11.5				5.5	15	5	18	17
Gearhart, Bill	\$10.10											
Green, Ken	\$10.10											
Holtel, Jack	\$11.00				5.25				5.75		4.25	
Huston, Chris	\$10.10								8			
Mutschler, John	\$10.10										7.25	
Weaver, Gary	\$10.10								12.5		5.75	
TOTAL		4		11.5	5.25			5.5	41.25	5	39.25	21
The Shoreline												
Booher, Amy	\$10.70											
Borton, Miranda	\$10.10											
Brueckman, Kyle	\$10.10											
Burgasser, Matt	\$10.10											
Feitshans, Brittany	\$10.10											
Gillespie, Audrey	\$11.30											
Hanger, Deb	\$11.00											
Harnish, Cassandra	\$10.10											
Hempker, Elise	\$10.40											
Henn, Taylor	\$10.10											
Kirk, Stacy	\$13.00		29		64.75		64.25		62.5		33.75	
Krull, Cameron	\$10.10											
Lair, Nelson	\$10.10											
Mertz, Janina	\$10.10											
Monroe, Barbara	\$10.10										9.5	
Rietz, Sheila	\$10.10				11		14		11		12	
Wynne, Joel	\$11.30											
TOTAL			29		75.75		78.25		73.5		55.25	

3/24/2023	3/31/2023	4/7/2023	4/14/2023	4/21/2023	4/28/2023	5/5/2023	5/12/2023	5/19/2023	5/26/2023	6/2/2023	6/9/2023	6/16/2023	6/23/2023
								17.25		18.75		16.75	
24	28	32	32	32	32	24	31	32	32	26.5	32	32	32
				11	18		15.5	16	17	17	15.75	10	15
		8	11.75	12.75	7.75		13	10	13.5	7	6.25	12.75	7.5
			11	8.5	13	6	9	9.5	9	9	24.5	30.5	24.5
		20			37.5	22.25			36	21	36.75	36.5	31
	9.75	7.25	17.75	6	10.25	6.5	9.25	9.25	8	7.25	8.75	15.25	7
24	37.75	67.25	72.5	70.25	118.5	58.75	77.75	94	115.5	106.5	124	153.75	117
		7.5		23		4.5		22.5		29.5		32	
	6	2		10.5				6	11.75		19.5	10.5	
10.5	15	14.5	19	18	22	20.5	13	37.5	35.5	35.5	29.5	6.5	36.5
			5	11.5	5	11			12.25	12	12	6	12
				14.5		13		15		12		10.5	
22		14		34.25		43.25		43.5		14.75		50.25	
4		15		12		26		34		34.75		33.75	
		17		19		18.75		11		20.25		19.5	
		16.25		18.25		18		10.75		19.5		20.25	
36.5	21	86.25	24	161	27	155	13	180.25		178.25		189.25	
				17.5		6.5		5.75		12		6	
				9		7.5		3		9		35.5	
5		10.25		15		27.75		17					
				33.75		16.75		25.25		29		64.25	
				18		6.5		5.75		12		6	
6		4		17.5		15.5		18.25		24.5		16.25	
32.75		74		74		72.5		80.75		91		76.5	
				24.5		13.5				24.25		9.25	
15.5		12		25.5		22		28.75		10.75		10.25	
22		18.5		46.25		41		34.75		24		29	
9.75				4		9.5		11		50		50.5	
91		118.75		285		274.5		251.75		297.5		314.25	

6/30/2023	7/7/2023	7/14/2023	7/21/2023	7/28/2023	8/4/2023	8/11/2023	8/18/2023	8/25/2023	9/1/2023	9/8/2023	9/15/2023	9/22/2023
17.5		18.25		15.75				17		16.75		19.25
32	32	32	35	32	31	32	34	32	28	31	32	33
15	15.5	16	17.25	14.75	16.5	16.75	18	16	18	11	16	18
9	8	7.25	10	7	9.25	6.75	7.25	7.5	7.25	7.25	7.5	10.25
30.5		28	31	37.5		14	22	29	14		22	20.5
21	35.75	30.5	21.5	18.5	28.5	49	26.5	33.25	10.25	16	25.75	17
8.25	9.5	7.5	8.5	9.5	32.5	7.75	9.75	7.5	9.75	8.5	7.75	19.25
133.25	100.75	139.5	123.25	135	117.75	126.25	117.5	142.25	87.25	90.5	111	137.25
22.5		24.5		23.5		30		28.5		27		21
	8	10										
26.5	27.5	13.5	34.25	17	32.5		37	6				
6	10	3.5	11	7	12	12.5	7.5	12	12	12	12.5	
10		10.5		9.5		10		11.5		10.5		11
49.25		48		49		50.25		32		55.75		42
29.75		30		31.5		34.75		20.5		29		25
16.75		14		21.25		26		29		13.25		18.75
14.75		17.75		20.5		20.75		28		12.75		18.25
175.5	45.5	171.75	45.25	179.25	44.5	184.25	44.5	167.5	12	160.25	12.5	136
12.5		16		15.75		15.5		6.25		13.5		
14.25		20		21.75		10.75		13.75		13.75		14.25
30		31		11.25		38.25		12.75				
				28		4.5		21.5		17.75		15.5
22.5		46.75		43.75		5.25		38.75		49.25		42
12.5		22.25		12.75		12.5		9.25		13.5		
18		71		37		10.25		10.5		50		
18.75				18.75		50.75		23.75				
81		72.25		71.5		76						
26.25		14.75		12				33		15.5		
3.75		12.75		5		17.5		11.5		21.25		19.5
6.5												
30		24		24		24		32		32.5		18
57.5		19.25		34.25		49.75		52.75		53.5		34
7.5		6.5		6.5		7		6		3.5		10.5
341		356.5		342.25		322		271.75		284		153.75

2023 Shoulder Season Rates: October 16th – November 30th

Weekday Special	18 Holes (w/ cart)	\$25.00
Weekday (walking)	9 Holes	\$13.00
Weekday (walking)	18 Holes	\$17.00
Weekend (walking)	9 Holes Before 12PM	\$14.00
Weekend (walking)	18 Holes Before 12PM	\$20.00
Weekend (walking)	9 Holes After 12PM	\$11.00
Weekend (walking)	18 Holes After 12PM	\$16.00
Weekend Special	18 Holes (w/ cart) After 12PM	\$25.00

½ Cart Fees

9 Holes - \$7.00

18 Holes - \$12.00

Notes:

- Weekday Special will be limited to Seniors (Age 60 and over), Juniors, and Military
- Now that we are year-round, we plan to have three different seasons.
 - High Season – April to mid-October
 - Shoulder Seasons – Mid-October thru November, month of March
 - Winter Season – December thru February
- Winter Season rates to be presented and approved at November Park Board meeting.

MEMORANDUM

TO: Board of Park Commissioners

FROM: Austin Eidemiller, Planning & Zoning Manager

DATE: October 3, 2023

SUBJECT: Somerset Reserve Subdivision

BACKGROUND:

The City of Troy received an application for the Somerset Reserve Subdivision, located off of W. Market Street (St Rt 55) and Nashville Road. The proposed plan includes 189 lots with 12.54 acres (21.6%) of open space.

In accordance with Subdivision Regulations section 1117.06, the Planning Commission may agree to accept private open space in lieu of public parkland or fees-in-lieu-of. If such open space is not dedicated to the City, it shall be reserved for the common use of all property owners in the proposed subdivision by covenant on the final record plat or in individual deeds. Such private open space shall be maintained and operated by the Homeowners or Property Owners Association.

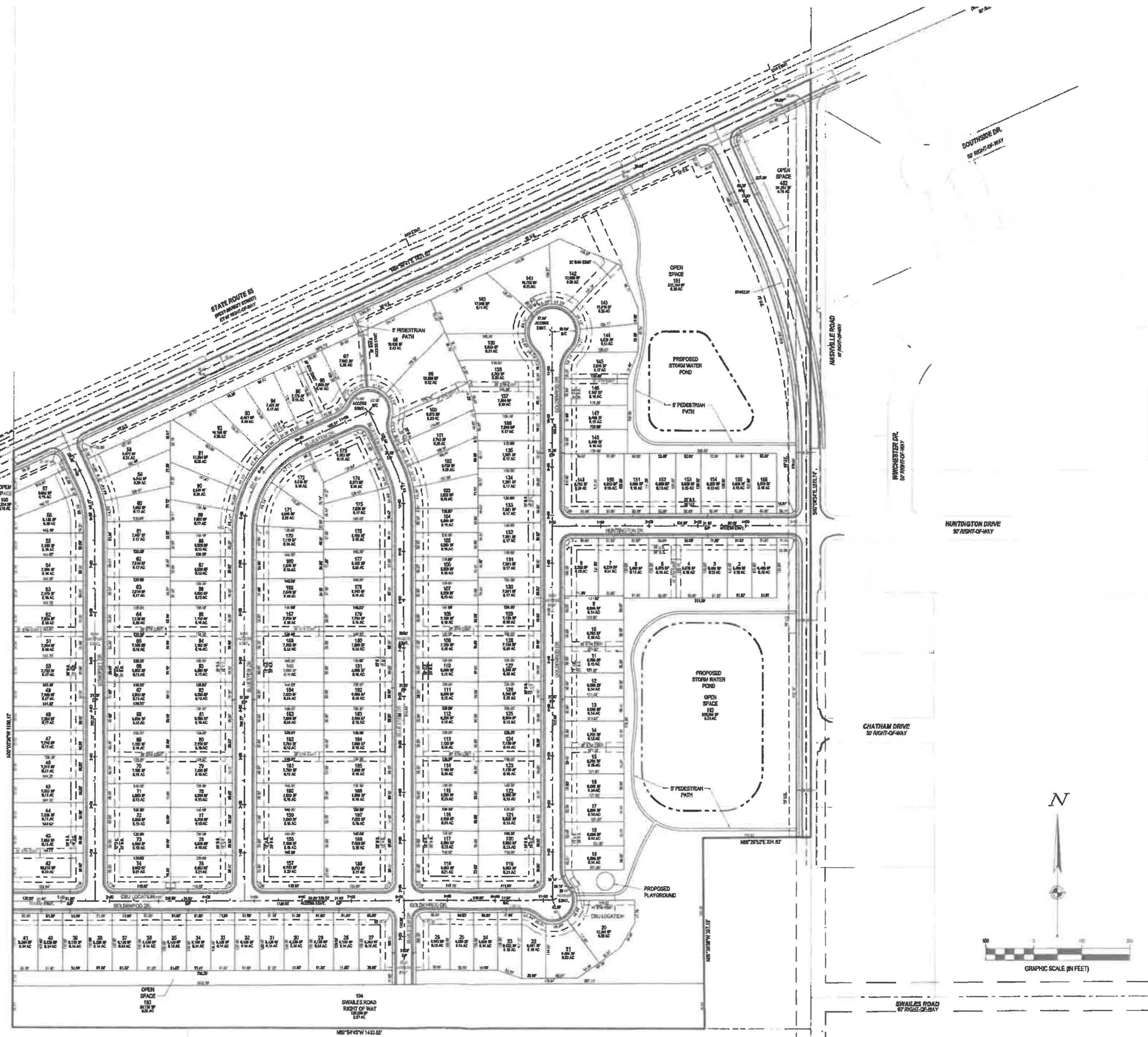
The applicant is requesting to provide 12.54 acres, 21.6% of private open space instead of public parkland or fees in lieu of. Attached you will find exhibit A for the layout of the proposed development. Staff is recommending the acceptance of private open space to be maintained by the HOA instead of public park land due to the following:

1. Kensington Park is less than one (1) mile away from the proposed development, and;
2. The Comprehensive Plan states that Troy has nearly five (5) times the recommended park acreage, and;
3. The Park Department Staff cannot maintain more inventory of parkland.

REQUESTED ACTION:

It is requested that Board of Park Commissioners recommend to the Planning Commission a positive recommendation to accept private open space (maintained by the HOA) for the proposed Somerset Reserve Subdivision.

\\PROJECTS\DDCM\1451 - Troy CMU3 CIVIL\3D PLAN\1451.dwg - 9/12/2023 - Steven Shelton



THIS INFORMATION ON THIS DOCUMENT IS PRELIMINARY AND NOT FOR CONSTRUCTION PURPOSES OR FOR ANY OTHER PURPOSE.

DDCM MANAGEMENT LLC.

SOMERSET RESERVE
NASHVILLE ROAD
TROY, OH 45373

Revisions / Submissions	
ID	Description
1	DESCRIPTION
2	DESCRIPTION
3	DESCRIPTION
4	DESCRIPTION
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100	DESCRIPTION

© 2022 CESO, INC.
Project Number: 761451
Scale: 1" = 100'
Drawn By: SJS
Checked By: JEE
Date: SEPTEMBER 12 2023
Issue: PRELIMINARY

Drawing Title:
LAYOUT PLAN



09/25/2023

110302023

93-38
929

Wealth Management & Investment Services
Questions Call 1-866-252-4360

UPIA - CITY OF TROY

PAY TO THE ORDER OF ONE THOUSAND THREE HUNDRED SIXTY NINE DOLLARS AND 17/100

Issued by: U.S. Bank National Association, Minneapolis, MN 55480

\$ 1,369.17

Drawer: U.S. Bank

TO THE ORDER OF CITY OF TROY AUDITOR

AUTHORIZED SIGNATURE

⑈110302023⑈ ⑆092900383⑆ 150080235131⑈

ZY 2768 000450
WM PCG EQ METRO CSG ST PAUL MN
4127
PCG METRO

110302023

09/25/2023

1,369.17

PAYMENT PER REQUEST

UPIA - CITY OF TROY

WILLIAM H. MAIER SUCCESSOR TR U/W

Wealth Management & Investment Services
Questions Call 1-866-252-4360

CITY OF TROY AUDITOR
100 S MARKET STREET
TROY, OH 45373